



OFFICE OF THE REGISTRAR (ACADEMIC & RESEARCH)

NOTICE FOR 13TH GRADUATION CEREMONY

Kabarak University is pleased to announce that the **13th Graduation Ceremony** will take place on **December 22, 2017** starting at 9.00 a.m. at the Main Campus, Kabarak. The candidates are advised as follows:

APPLICATION

Graduation candidates are required to apply online through the students' portal. The deadline for application has been extended to **November 30, 2017**.

NAMES

The candidates are required to confirm the correct spelling and order of their names in the Graduation List which will be available in the University website, effective **November 27, 2017**. The names will be taken from the certificates the students had submitted for admission to the University as follows:

- Undergraduates programs – KCSE certificates or equivalent
- Masters programs – undergraduate certificates
- PhD programs – master's certificates

GRADUATION ATTIRE AND INVITATION CARDS

The candidates should pick their graduation attire from their respective Schools in Main Campus from **18th – 20th December, 2017** upon production of University and National ID/Passport. The attire should be returned to the examinations office on **2nd – 5th January, 2018** during office hours, failure to which a penalty of Kshs.1,000 will be charged per day overdue, exclusive of weekends.

INVITATION CARDS

Each candidate will be given two invitation cards and a car sticker during the issue of graduation attire.

REHEARSAL

Rehearsal will be conducted on **December 21, 2017 at 9.00 a.m.** in the Chancellor's Court. All candidates are required to attend the rehearsal dressed in graduation attire.

GRADUATION BANQUET

The University will host the Graduation Banquet in honor of the Graduating Class on December 21, 2017 at 6:00 p.m. Attendance to the Banquet is by invitation only.

FEES

Only those who will have cleared outstanding fees by **November 30, 2017** will be included in the Graduation List. Those who clear fee payment after this deadline will be deferred to the next graduation in 2018.

PUNCTUALITY

Graduands are required to be punctual for the Rehearsal, the Banquet, and the Graduation Ceremony. On Graduation Day December 22, 2017, graduands and invited guests should be seated at the Chancellor's Court not later than 8.00 a.m.

Dr. John N. Ochola, PhD

REGISTRAR (ACADEMIC AND RESEARCH)

For further inquiries: E-mail: academic_registrar@kabarak.ac.ke; Telephone: 0726-515369

Kabarak University is ISO 9001:2015 Certified

Kabarak University Moral Code

As members of Kabarak University family, we purpose at all times and in all places, to set apart in one's heart, Jesus as Lord
(1 Peter 3:15)