



**KABARAK UNIVERSITY**  
**OFFICE OF THE REGISTRAR (ACADEMIC & RESEARCH)**

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**TO: ALL STUDENTS**

**RE: REGISTRATION AND HOSTEL ROOM BOOKING FOR NOVEMBER-DECEMBER SESSION AND JANUARY SEMESTER 2011**

This is to remind all the students to register and make hostel room reservations online through the University homepage student portal as follows:

- November - December Session 2011 courses and hostel room reservations for school-based students – online registration system available as from **November 23, 2011**.
- January Semester 2012 courses and hostel room reservations for regular students – online registration system available as from **December 2, 2011**.

Fee Invoice

After you have successfully completed the online registration, the system will generate your fee statement (invoice) for next semester, which you can print or download for your parent or sponsor. **Also remember to collect the hard copy of your invoice from the Admissions Office or your Campus Director's Office to take to your parents or sponsors.**

Deadline

The online registration for January Semester will remain open until **January 13, 2012**. Your registration will be confirmed with payment of fees. Regular students who will have not registered online and paid at least 75% of fees by January 13, 2012 shall be deemed to have deferred studies. School-based students are expected to pay at least 75% on registration.

If you are unable to access the online registration system, please contact the ICT department for assistance. If the units you intend to register for are not selected in the system, please contact the head of your department or dean of school before the expiry of registration period.

Dr. John N. Ochola  
**REGISTRAR (ACADEMIC & RESEARCH)**

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**Kabarak University Moral Code**

As members of Kabarak University family, we purpose at all times and in all places, to set apart in one's heart, Jesus as Lord.

(1 Peter 3:15)