



# KABA RAK UNIVERSITY

## OFFICE OF THE REGISTRAR (ACADEMIC & RESEARCH)

### ACADEMIC CALENDAR FOR JANUARY SEMESTER 2020

#### REGULAR PROGRAMS

##### JANUARY SEMESTER (15 WEEKS): REGULAR PROGRAMS

<b>Dates</b>	<b>Activities</b>
2 <sup>nd</sup> January	Members of staff resume duties after Christmas and New Year Break
2 <sup>nd</sup> – 17 <sup>th</sup> January	ERP System open for continuing students to register online
7 <sup>th</sup> January	Registration of new students
8 <sup>th</sup> January	Reporting date for continuing students
9 <sup>th</sup> January	Lectures begin for continuing and new students
20 <sup>th</sup> – 22 <sup>nd</sup> January	Orientation of new students
24 <sup>th</sup> January	Last day for internal examiners to enter September Semester 2019 grades into the ERP system and submit signed mark sheets and marked scripts to Heads of Departments
27 <sup>th</sup> – 31 <sup>st</sup> January	School Academic Boards conduct post-examination moderation of September Semester 2019 examinations
6 <sup>th</sup> February	Senate meeting to approve September Semester 2019 Examination results
10 <sup>th</sup> – 14 <sup>th</sup> February	1 <sup>st</sup> CAT
7 <sup>th</sup> February	Deans submit the 1 <sup>st</sup> class attendance analysis to the Registrar (A & R)
10 <sup>th</sup> – 14 <sup>th</sup> February	Deans send out notices to students placed on Academic Progression track
24 <sup>th</sup> – 28 <sup>th</sup> February	Pre-Examination Moderation of January Semester 2020 examinations
24 <sup>th</sup> – 28 <sup>th</sup> February	Deans submit teaching allocations for May Semester 2020 to

	Registrar (Academic and Research)
2 <sup>nd</sup> – 6 <sup>th</sup> March	Deans submit examination drafts for January Semester 2020 to the Examination and Timetabling office.
5 <sup>th</sup> – 13 <sup>th</sup> March	Proof-reading and printing of examination papers
9 <sup>th</sup> – 13 <sup>th</sup> March	2 <sup>nd</sup> CAT
13 <sup>th</sup> March	Deans submit the 2 <sup>nd</sup> class attendance analysis to the Registrar (A & R)
3 <sup>rd</sup> April	Deans publish the list of students who have not met the minimum 80% class attendance and submit a copy to the Registrar (A&R)
3 <sup>rd</sup> April	End of lectures
6 <sup>th</sup> – 17 <sup>th</sup> April	Semester examinations
20 <sup>th</sup> April –1 <sup>st</sup> May	Community Service Break

## PART-TIME PROGRAMS APRIL 2020 SESSION

8 <sup>th</sup> April 2020	Opening date for continuing students
9 <sup>th</sup> - 11 <sup>th</sup> April 2020	Academic Consultation
14 <sup>th</sup> - 18 <sup>th</sup> April 2020	Examinations for continuing students
15 <sup>th</sup> April 2020	Opening date for new students
20 <sup>th</sup> – 30 <sup>th</sup> April 2020	Lectures for all students
30 <sup>th</sup> April 2020	End of Lectures

### **REGISTRAR (ACADEMIC AND RESEARCH)**

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#### **Kabarak University Moral Code**

As members of Kabarak University family, we purpose at all times and in all places, to set apart in one's heart,  
Jesus as Lord (1 Peter 3:15)



**KABARAK UNIVERSITY IS ISO 9001:2015 CERTIFIED**